

**OLANCHA COMMUNITY SERVICES DISTRICT**  
**689 SHOP STREET**  
**OLANCHA, CA 93549-0064**  
**(760) 764-2370**  
[www.olanchafd.org](http://www.olanchafd.org)

**REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF  
THE OLANCHA COMMUNITY SERVICES DISTRICT**

**Date: May 20, 2021**

**MINUTES  
UNADOPTED**

**Time: 6:30 PM**

**In Attendance:**

Neale Gordon, Chair  
Jennifer Gordon, Director  
Robert Olin, Director  
Lu-Ellen Hays, Director  
Charles Abbott, Fire Chief

**Absent:**

Tim Jones, Director

**Regular Board Meeting**

- 1) **Call to Order**
  - Called to order by Chair Neale Gordon at 1837
- 2) **Public Comment**
  - None
- 3) **Correspondence**
  - Email from De Lage Landen regarding delinquent loan/contract 100-1099055 with Stryker Finance.
  - Email from Stephanie Kent with WildfireLIVE. Chief Abbott will have access to the new fire cameras located in Olancha, Cartago, Lone Pine, Alabama Hills and the Whitney Portals
- 4) **Meeting Minutes for Regular meeting of April 25<sup>th</sup>, 2021 Review and Approval**
  - Motion to approve meeting minutes, with changing the date to the correct year made by Director Robert Olin, Second by Director Jennifer Gordon, Motion passed 4/0.
- 5) **Financial Statements, Review and Approval**
  - **Auditors Office statements, April 2021**
  - **Bank statements, April 2021**
  - **Ambulance billing statement April 2021**
    - Ambulance billing statement not available
    - Motion to approve Financial Statement made by Director Robert Olin, Second by Director Lu-Ellen Hays. Motion passed 4/0
- 6) **New Business:**
  - **Secretary position**
    - Request to be moved to old business.
  - **Second reading of Fiscal Year 2021/2022 budget**
    - Motion to approved the second reading of the 2021/2022 budget presented by Chief Abbott made by Director Lu-Ellen Hays, Second made by Director Jennifer Gordon. Motion passed 4/0

**7) Old Business**

- **Fire Chief Critical task list review of April 2021**
  - Completed
- **Ambulance unit form Mono County – update**
  - No update
- **Website – update**
  - No update
- **Signature card for AltaOne**
  - No update
- **Review of outstanding items for S. Davis to complete**
  - Still completing the small detail for WT-2680, still needs to make the two baskets for E-2624 and the new station sign
- **SED – update**
  - No update
- **Billing process and run reports – update**
  - TVL now has access to both Emergency Reporting and the ePCR system

**8) Board Approval of bills over \$1,000.00**

- Board Order 2105-01 Payment to Dave’s Auto Part Inc in the amount of \$2,231.69 for vehicle repair parts: 2627, 2680, 2624, 2621 and station LED lights.
  - Motion made by Director Lu-Ellen Hays, Second by Director Robert Olin. Motion passed 4/0
- Board Order 2105-02 Payment to Miller’s Towing in the amount of \$4,243.16 for eight new rear tires for WT-2680.
  - Motion made by Director Jennifer Gordon, Second by Director Lu-Ellen Hays. Motion passed 4/0
- Board Order 2105-03 Payment to De Lage Landen in the amount of \$1,442.80 for the past due amount on contract 100-199005 for Stryker gurney mount and cot upgrades.
  - Motion made by Director Robert Olin, Second by Director Jennifer Gordon. Motion passed 4/0

**9) Chief’s Report**

- WT-2680 out of service for about two weeks, having the driver seat reupholstered
- No staffing updates
- Request for \$2000.00 for driver operator training June 5<sup>th</sup> and 6<sup>th</sup>.
  - Motion to approve \$2000.000 for driver operator training made by Director Lu-Ellen Hays, Second by Director Jennifer Gordon. Motion passed 4/0
- Request for up to \$500.00 to have Engine and Ambulance bays cleaned and sealed.
  - Motion to approve up to \$500.00 to have Engine bay and Ambulance Bays cleaned and sealed made by Director Robert Olin, Second by Director Lu-Ellen Hays. Motion passed 4/0
- Motion to accept the Chief’s Report made by Director Jennifer Gordon, Second by Director Lu-Ellen Hays. Motion passed 4/0

**10) Acknowledgement of next Regular Board Meeting Date and Time (June 17, 2021 @ 6:30 PM)**

**11) Adjournment**

- Motion to adjourn at 1933 made by Director Lu-Ellen Hays, Second by Director Robert Olin. Motion passed 4/0

**Submitted by Charles Abbott, Fire Chief**