

OLANCHA COMMUNITY SERVICES DISTRICT
689 SHOP STREET
OLANCHA, CA 93549-0064
(760) 764-2370
www.olanchafd.org

**REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF
THE OLANCHA COMMUNITY SERVICES DISTRICT**

Date: January 20, 2022

**MINUTES
UNADOPTED**

Time: Closed Session 6:10 PM, Regular Meeting 6:30 PM

In Attendance:

Neale Gordon, Chair
Jennifer Gordon, Director
Dennis Smith, Director
Robert Olin, Director
Steve Davis, Assistant Fire Chief

Absent:

Charles Abbott, Fire Chief
Cyndi Riley, Secretary

Regular Board Meeting

- 1) **Call to Order**
 - Called to order by Chair Neale Gordon at 18:34 (6:34 pm)
- 2) **Public Comment - None**
- 3) **Correspondence**
 - Letter and donation from a member of Lockwood Fire Protection District
 - Letter and donation from Hays
 - Donations in memory of L Hays
- 4) **Meeting Minutes for Regular meeting of November 18, 2021**
 - Motion to approve meeting minutes by Director Dennis Smith, Second by Director Robert Olin, Motion passed 4/0.
- 5) **Financial Statements - Review and Approval**
 - Auditors Office statements, November 2021
 - Bank statements, November 2021
 - Ambulance billing statement – not available
 - Motion to approve financial statements made by Director Jennifer Gordon, Second by Director Dennis Smith, Motion passed 4/0
- 6) **New Business**
 - Building inspections – no update
 - Board Vacancy – post notice with 30 days to respond
 - Bylaws – board will review
- 7) **Old Business**
 - Banquet – January 15, 2022, 17:30
 - Website Update – no update
 - Deposits – no update
 - Record retention – update
 - SED - no update
 - Billing process and run reports – update

8) Chief's Report

- Vehicle 2680 out of service – transmission and knob repair. Should be back in service within 2 weeks.
- 2621 out of service – transmission, no ETA
- 2602 – new windshield
- Sheryl Adams fully credentialed with ICEMA, no longer restricted EMT – fully credentialed with ICEMA
 - Motion to accept Chief's Report made by Director Robert Olin, Second by Director Robert Smith, Motion passed 4/0.

9) Board Approval of bills over \$1,000.00

- Board Order 2201-01 LN Curtis – authorize payment of \$1,469.65 to LN Curtis for parts.
 - Motion made by Director Jennifer Gordon, Second by Director Robert Olin, Motion passed 4/0.
- Board Order 2201-02 to authorize payment of \$1,212.75 to Holy Smoke for annual banquet.
 - Motion made by Director Dennis Smith, Second by Director Jennifer Gordon, Motion passed 4/0.
- Board Order 2101-03 to authorize payment of \$10,428.29 to Miller's Towing for vehicle repairs.
 - Motion made by Director Dennis Smith, Second by Director Robert Olin, Motion passed 4/0.

10) Acknowledgement of next Regular Board Meeting Date and Time (February 17, 2021 @ 6:30 PM)

11) Adjournment

- Motion to adjourn at 19:22 (9:22 pm) made by Director Robert Olin, Second by Director Dennis Smith, Motion passed 4/0.