

NOTICE

NOTICE OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF OLANCHA COMMUNITY SERVICES DISTRICT

Date: August 19, 2026

Time: 06:00pm

Location: 689 Shop St., Olancha, CA 93549

Phone 760-764-5550

UNADOPTED MINUTES

PUBLIC IS ENCOURAGED TO ATTEND

1. CALL TO ORDER / ROLL CALL 18:01 PM

In Attendance: Bob Olin-Chair Board Chair
Dennis Smith – Vice Chair
Kelly Baker – Director
Jennifer Gordon- Director
Susan Patton- Director

2. APPROVED THE AGENDA AUGUST 19, 2026

Motion by: D. Smith Second by: S. Patton
K. Baker _y_ J. Gordon _ B.Olin _y_ S. Patton _y_ D. Smith y_

3. CONSENT AGENDA

- A. Adopt Minutes of the Special meetings on July 1, 2026, July 16, 2026 and August 18, 2026.
- B. Adopt Minutes of the Regular meeting on June 17, 2026,
- C. Approval of Auditor Statements/Financials for Month of June 2026
- D. Approval of Auditor Statements/Financials for Month of July 2026

Motion by: S. Patton _____ **Second by: D. Smith**
K. Baker ___Y_ **J. Gordon** _Y_ **B.Olin** _Y_ **S. Patton** ___Y_ **D. Smith** _Y_

4. ACTION ITEMS

A. Approved the Annual payment to Civic Plus for Streamline Compliance Essentials renewal in the amount of \$3000.00.

Motion by: D. Smith___ Second by: S. Patton

K. Baker ___y___ J. Gordon ___y___ B.Olin ___y___ S. Patton ___y___ D. Smith ___y___

B. Changed the scheduled time for Regular Board Meetings to 17:30 PM

Motion by: D. Smith___ Second by: J. Gordon

K. Baker ___y___ J. Gordon ___y___ B.Olin ___y___ S. Patton ___y___ D. Smith ___y___

C. Cal-Card Administration – Bob Olin will be added as an administrator to the Cal Card program.

D. Cal Cards will be issued for the command staff, and Chief Smith will issue them when command needs them during OES assignments.

Tabled until next meeting: Cal Card items will be approved once policy is written and approved.

Motion by: _____ Second by:

K. Baker _____ J. Gordon ___ B.Olin _____ S. Patton ___ D. Smith ___

E. Approved OES and Stryke Force portal to portal for all staff members

Motion by: ___S. Patton___ Second by: D. Smith

K. Baker ___y___ J. Gordon y___ B.Olin ___y___ S. Patton ___y___ D. Smith ___y___

F. Approved reimbursement to Daniel Smith for purchase of AED in the amount not to exceed \$3000.

Motion by: ___D.Smith___ Second by: S.Patton

K. Baker ___y___ J. Gordon y___ B.Olin ___y___ S. Patton ___y___ D. Smith ___y___

G. Approved the Olancha CSD Bylaws

Motion by: S.Patton___ Second by: D. Smith

K. Baker ___y___ J. Gordon y___ B.Olin ___y___ S. Patton ___y___ D. Smith ___y___

5. Old Business N/A

6. New Business: N/A

7. Reports

A. Fire Chief

Motion by: D. Smith Second by: S. Patton

K. Baker y J. Gordon y B. Olin y S. Patton y D. Smith y

8. Future Agenda Request: N/A

9. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (comments are limited to 3 minutes per person and 30 minutes per item)

10. DIRECTOR COMMENTS ON ITEMS NOT ON THE AGENDA

11. CLOSED SESSION N/A

12. CLOSED SESSION REPORT N/A

ADJOURNMENT 18:57 PM

Motion: D. Smith 2nd S. Patton All in Favor 5/5

This Agenda was posted on August 17, 2026 by **OCSD Administrative Assistant Shiela Ward.**

Next regular meeting of the board of directors: September 16, 2026, Time: 6:00 pm

Public Comments: Members of the public may comment on items on the agenda before the Board takes action on that item, or for closed session items, before the Board goes into closed session. Comments on items not on the agenda, and over which the Board has jurisdiction, may be made under “Public Comments on Items not on the Agenda,” but the Board may not take action on any issues raised during this time. All comments by members of the public are limited to three minutes per speaker.

Copy of Records: Copies of public records related to open session items are available at the administrative office of the District at 689 Shop St. Olancho, CA 93549.

ADA Notice: Persons desiring disability-related accommodation should contact the District no later than forty-eight hours prior to the meeting. Persons needing an alternative format of the agenda because of a disability should notify the District no later than seventy-two hours prior to

the meeting. All inquiries/requests can be made by (760)764-5550 or email to bob.olin67@aol.com