

OLANCHA COMMUNITY SERVICES DISTRICT
689 SHOP STREET
OLANCHA, CA 93549-0064
(760) 764-2370
www.olanchafd.org

**REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF
THE OLANCHA COMMUNITY SERVICES DISTRICT**

Date: December 7, 2023

**MINUTES
UNADOPTED**

Regular Meeting 5:30 PM

In Attendance:

Neale Gordon, Chair
Jennifer Gordon, Director
Dennis Smith, Director
Chelsea Benbrook, Fire Chief
Cyndi Riley, Secretary

Absent:

Robert Olin, Director
Norm Sahn, Director

Regular Board Meeting

- 1) **Call to Order**
 - Called to order by Chair Neale Gordon at 17:50 (5:50 pm)
- 2) **Public Comment** – None
- 3) **Correspondence** - Inyo County Annual Statement of Carry & Market Values
 - Review and discuss next meeting
- 4) **Meeting Minutes for Regular Meeting of September 22, 2023**
 - Motion to approve meeting minutes (with correction of adjournment time) by Director Dennis Smith, Second by Director Jennifer Gordon. Motion passed 3/0
- 5) **Financial Statements - Review and Approval**
 - Auditors Office statements, September & October 2023
 - Bank statements, February – September & October 2023 (N/A)
 - Ambulance billing statement – September & October 2023
 - Motion to approve financial statements made by Director Jennifer Gordon, Second by Director Dennis Smith. Motion passed 3/0
- 6) **New Business**
 - Board of Supervisors – funds distributed
- 7) **Old Business**
 - John Almeida and SED – no update
 - Billing process and run reports – Medicare application update
 - Wildlands Budget – approval received from County to establish budget
 - Sheriff billing for FY 22-23 (not paid) - update
 - SAM.gov account and reimbursements – update
 - Awards Banquet – no update
 - Fit testing – update
 - Community Events – Flu Shot Clinic held October 9, 2023
 - CPR/EMT classes - update

8) Board Approval of bills over \$1,000.00

9) Chief's Report

- Motion to approve Chief's Report made by Director Jennifer Gordon, Second by Director Dennis Smith. Motion passed 3/0

10) Acknowledgement of next Regular Board Meeting Date and Time (January 18, 2024 @ 6:30 PM)

11) Adjournment

- Motion to adjourn at 19:42 (7:42 pm) made by Director Dennis Smith, Second by Director Jennifer Gordon. Motion passed 3/0