

OLANCHA COMMUNITY SERVICES DISTRICT
689 SHOP STREET
OLANCHA, CA 93549-0064
(760) 764-2370
www.olanchafd.org

**REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF
THE OLANCHA COMMUNITY SERVICES DISTRICT**

Date: January 21, 2021

**MINUTES
UNADOPTED**

Time: 6:30 PM

In Attendance:

Neale Gordon, Chair
Lu Ellen Hays, Director
Jennifer Gordan, Director
Tim Jones, Director
Charles Abbott, Chief

Absent:

Robert Olin, Director

Regular Board Meeting

- 1) **Call to Order: 1829**
- 2) **Public Comment**
 - None
- 3) **Correspondence**
 - Director Neal Gordan, Director Lu Ellen Hays, Director Tim Jones sworn into office
- 4) **Meeting Minutes for Regular meeting of November 19,2020, Review and Approval**

Motion to approve Director Lu Ellen Hay, Second by Director Tim Jones Motion Passed 4/0
- 5) **Financial Statements, Review and Approval**
 - **Auditors Office statements, November and December 2020**
 - **Bank statements, November and December 2020**
 - **Ambulance billing statement November and December 2020**
 - Not available

Motion to approve Tim Jones, Director, seconded by Jennifer Gordan Motion passed 4/0
- 6) **New Business:**
 - **Payroll update – adding and removing employees**
 - No action taken, tabled until next month
 - **Signature update for authorized personnel to charge on credit**
 - No action taken, tabled until next month
 - **Banquet – hold an event in lieu of spring or summer?**
 - Banquet postponed until further notice
- 7) **Old Business**

- **Fire Chief Critical task list review of November and December 2020**
 - Not available
- **Ambulance unit form Mono County – update**
 - Unit has been striped, stocked and gurney mount installed. Waiting on Chief Abbott to register it.
- **Website – update**
 - No update
- **Signature card for AltaOne**
 - No update
- **New Chief vehicle upfit**
 - New Chief’s vehicle “2601” in service
- **Review of outstanding items for S. Davis to complete**
 - New S-50, New 2601 completed
- **SED – update**
 - No update
- **Billing process and run reports – update**
 - No update

8) Chief’s Report

- Attached
- Motion to except Chief’s Report Director Jennifer Gordan, Second Director Tim Jones. Motion passed 4/0

9) Board Approval of bills over \$1,000.00

- **2101-01** MFI Medical in the amount of \$9,692.12 for refurbished cot. Motion Director Tim Jones, second Director Jennifer Gordan. Motion passed 4/0

10) Acknowledgement of next Regular Board Meeting Date and Time (February 18, 2021 @ 6:30 PM)

Motion to approve Director Robert Olin, Second by Director Lu-Ellen Hays
Motion passed 3/0

11) Adjournment 1850

- Motion Director Lu Ellan Hays, Second Director Tim Jones. Motion passed 4/0

Submitted by Charles Abbott, Fire Chief