

BOARD OF DIRECTORS OF THE OLANCHA COMMUNITY SERVICES DISTRICT

Meeting Location: Olancha Cartago Fire Department
689 Shop Street, Olancha, CA 93549

MINUTES UNADOPTED

SPECIAL MEETING
December 12, 2024
3:00 P.M.

In Attendance:

Robert Olin, Director
Jennifer Gordon, Director
Dennis Smith, Director
Neale Gordon, Chair
Jeff Mills, Fire Chief

Absent:

Norm Sahm, Director

Quorum established and meeting called to order by Board Chair, Neale Gordon at 3:34PM.

1. Public Comment on Closed Session Item(s)

Comments are limited to (3) minutes per person

A) No comments made by the public

CLOSED SESSION

- 1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 (b)(1),** the Board will confer regarding dismissal or release of a public employee. Title: Board Secretary.

Action:

The Board discussed the dismissal of Board Secretary.

Motion made by B. Olin, Second by D. Smith for the dismissal of Board Secretary, for no cause. Motion passed 4-0

	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Dennis Smith	X		
Jennifer Gordon	X		
Robert Olin	X		
Neal Gordon	X		
Norm Sahm			X

OPEN SESSION (With the exception of timed items, which cannot be heard prior to their scheduled time, all open-session items may be considered at any time and in any order during the meeting in the Board's discretion.)

2. Report on Closed Session as Required by Law

3. District's purchase of 12 new Self-Contained Breathing Apparatus with 30 bottles and 20 masks for \$96,108.16 from SCBA Sales and Rentals, LLC.

Recommended Action:

Approve the purchase of 12 new SBCAs with 30 bottles and 20 masks for \$96,108.16 from SCBA Sales and Rentals, LLC and authorize the Chairperson to sign purchasing documents.

Action Taken:

J. Gordon moves to approve purchase of (12) new SBCAs as recommended above.
D. Smith seconds motion. Motion passed 4-0

4. District's Entry into a loan agreement with Leasing 2, Inc. for \$44,900.00 over a five-year term for the purchase of a 2011 Ford F550 Quick Attack Rescue Unit in the amount of \$89,500. The vehicle purchase will require a \$45,000 down payment and the remaining balance will be financed with the Leasing 2, Inc. loan.

Recommended Action:

Approve District's entry into a loan agreement with Leasing 2, Inc. for \$44,900.00 over a five year term for the purchase of a 2011 Ford F550 Quick Attack Rescue unit in the amount of \$89,500 and authorize the Chairperson to execute the Agreement.

Approve the purchase of a 2011 Ford F550 Quick Attack Rescue unit in the amount of \$89,500 with a \$45,000 down payment and the financing of the remaining balance of \$44,900.00 over a (5) year term and authorize the Chairperson to sign the associated documents.

Action Taken:

R. Olin moves to approve the purchase of 2011 Ford F550 Quick Attack Rescue as recommended above in the amount of \$89,500.00
D. Smith seconds motion. Motion passed 4-0

5. District's purchase of three sets of National Fire Protection Agency compliant structure turnouts from LN Curtis, Inc. in the amount of \$11,200.00

Recommended Action:

Approve the purchase of three sets of National Fire Protection Agency compliant structure turnouts from LN Curtis, Inc. in the amount of \$11,200.00

Action Taken:

D. Smith moves to approve purchase of three sets of turnouts as recommended above in the amount of \$11,200.00

R. Olin seconds motion. Motion passed 4-0

6. District's purchase of eight National Fire Protection Agency compliant structure/wildland Phoenix First Due fire helmets in the amount of \$2,800.00 from Phoenix First Due.

Recommended Action:

Approve the purchase of eight National Fire Protection Agency compliant structure/wildland Phoenix First Due fire helmets in the amount of \$2,800.00 from Phoenix First Due.

Action Taken:

J. Gordon moves to approve purchase of eight fire helmets as recommended above in the amount of \$2,800.00

D. Smith seconds motion. Motion passed 4-0

7. District's purchase of five new mobile radios to replace failing unit radios in the amount of \$14,524.14 from Black Point, LLC.

Recommended Action:

Approve the purchase of five new mobile radios in the amount of \$14,524.14 from Black Point, LLC.

Action Taken:

J. Gordon moves to approve purchase five new mobile radios as recommended above in the amount of \$14,524.14

R. Olin seconds motion. Motion passed 4-0

8. District's submission of a grant application for Maddy Grant funds requesting \$21,000 to purchase eight National Interagency Fire Center compliant portable radios.

Recommended Action:

Approve the grant submission.

Action Taken:

D. Smith moves to approve applying for the Maddy Grant as recommended above in the amount of \$21,000.00

R. Olin seconds motion. Motion passed 4-0

9. Cessation of the SED Medic Program and the monthly stipend payments to John Almeda for SED Medic Program services.

Recommended Action:

Approve the cessation of monthly stipend payments to John Almeda for the provisions of SED Medic Program services as, per Inyo County Sheriff, SED medic program no longer exists.

Action Taken:

R. Olin moves to approve the cessation of monthly stipend payments to John Almeda as recommended above.

D. Smith seconds motion. Motion passed 4-0

10. Provision of services from fire department consultant, Steve Davis, to the District for mileage reimbursement only.

Recommended Action:

Approve the consultant services of Steve Davis for mileage reimbursement.

Action Taken:

D. Smith moves to approve the consultant services of Steve Davis for mileage reimbursement compensation only as recommended above.

R. Olin seconds motion. Motion passed 4-0

11. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Opportunity for the public to address the Board on items of public interest that are within the subject matter jurisdiction of the Board. Comments may be limited to (3) minutes

Community member David Tait, requested that meeting agenda was mailed to him. He was asked to request at p.o.box 64 in writing. Mr. Olin asked Mr. Tait not to send requests to his personal email.

12. Chief's Report

Chief Mill's discussed the updated Chief's report.

Action Taken:

D. Smith moves to accept the Chief's report

R. Olin seconds motion. Motion passed 4-0

13. Consultant's Report

Consultant, Steve Davis provided consultant's report.

14. Adjournment –D. Smith motions to adjourn at 4:56PM. J. Gordon seconds motion.

Motion passed 4-0