NOTICE

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS
OF OLANCHA COMMUNITY SERVICES DISTRICT
Date: September 16, 2026
Time: 5:30 p.m.
Location: 689 Shop St., Olancha, CA 93549
Phone: 760 764-5550

Adopted MINUTES

1. CALL TO ORDER ___17:33_____ ROLL CALL

Kelly Baker - Present
Jen Gordon - Present
Bob Olin -Present
Susan Patton - Present
Dennis Smith - Present

2. APPROVAL OF AGENDA

Motion by: _D. Smith Second by: J. Gordon
Baker_Y___ Gordon __Y __ Olin_Y___ Patton__Y__ Smith __Y__
Motion Carried

3. CONSENT AGENDA (Staff recommends approval of consent items by one motion)

a. Adopt minutes of Special Meeting on August 26, 2026
b. Adopt minutes of Regular Meeting on August 19, 2026
c. Approval of Auditor Statements/Financials for Month of August 2026

Motion by _D. Smith____ Second by:__S.Patton_____
Baker__Y__ Gordon___Y_ Olin __Y__ Patton_Y___ Smith_Y___
Motion Carried

4. ACTION ITEMS

a. Approve Appropriation Change to move $30,000 from Contingencies to Worker Compensation to correct budget.

Motion by:__S.Patton_____ Second by:__D. Smith_____
Baker_Y____ Gordon___Y__ Olin___Y__ Patton___Y__ Smith__Y__
Motion Carried

b. Approve appointment of Secretary Apprentice.
Chairperson Olin announced that after talking with applicants, he recommends appointing Korey Smith for the position .
Motion to appoint Korey Smith to the position of Secretary Apprentice:
Motion by:__J.Gordon_____ Second by: _D. Smith_____
Baker___Y__ Gordon___Y__ Olin__Y___ Patton__Y___ Smith ___Y__
Motion Carried

5. DISCUSSION ITEMS

a. Review contract with County Council for free advice and decide if we need to review contract with our attorney.
Chairperson Olin has received the contract for 10 hours of free advice from County Council and it is a complex document. Board consensus was that it be sent to our attorney for review. Bob will do so.

b. Ask for Board volunteer(s) to research cost and availability of new conference table and chairs for fire station meetings.
Chairperson Olin requested that someone volunteer to do research on the cost of purchasing a new table and chairs for the conference room. The table falls apart when we attempt to move it and several chairs will no longer adjust. It was suggested we purchase a larger table so that Board members do not have to sit with their back to the public and chairs that are lighter not padded. Chief Smith stated that he had purchased chairs for the hospital and also saw a table that would work for us much better. Chairperson Olin asked him to write up the information and cost and present it for the next meeting.

6. OLD BUSINESS (N/A)

7. NEW BUSINESS (N/A)

8. REPORTS

a. Fire Chief
Motion to accept Fire Chief report:

Motion by: J. Gordon Second by: D. Smith
Baker Y Gordon Y Olin- Y Patton – Y Smith Y Motion Carried

9. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (**Comments are limited to 3 minutes per person and 30 minutes per item None

10. **DIRECTOR COMMENTS ON ITEMS NOT ON THE AGENDA**

None

11. **CLOSED SESSION**

Brown Act Training Discussion

12. **ADJOURNMENT:** Motion by:__D.Smith____ Second by:_S.Patton_____ All in favor:

Time _18:18_

NEXT REGULAR MEETING OF THE BOARD OF DIRECTORS: OCTOBER 21, 2026 -5:30 pm.

Public Comments: Members of the public may comment on items on the agenda before the Board takes action on that item, or for closed session items, before the Board goes into closed session. Comments on items not on the agenda and over which the Board has jurisdiction, may be made under "Public Comments on Items Not on the Agenda", but the Board may not take action on any issues raised during this time. All comments by members of the public are limited to three minutes per speaker.

Copy of Records: Copies of public records related to open session items are available at the administrative office of the district at 689 Shop St. Olancha, CA 93549.

ADA Notice: Persons desiring disability-related accommodation should contact the district no later than forty-eight hours prior to the meeting. People needing an alternative format of the agenda because of a disability should notify the district no later than seventy-two hours prior to the meeting. All inquiries/requests can be made by calling 760 764-5550 or email to bob.olin67@aol.com